

# COLORADO 4-H

## Prepared Speech Score Sheet



COLORADO STATE UNIVERSITY  
EXTENSION

OVERALL RANK

Speaker's Name: \_\_\_\_\_ County: \_\_\_\_\_

Topic: \_\_\_\_\_

BASIS FOR SCORING	Needs Improvement	Fair	Good	Excellent	SCORE	COMMENTS
<b>General Appearance (10% of score)</b> Posture & poise Appropriate dress, no visible distractions	1 - 2 pt	3 - 5 pt	6 - 8 pt	9 - 10 pt		
<b>Projection to Audience (10% of score)</b> Eye contact & facial expressions Body control, gestures	1 - 2 pt	3 - 5 pt	6 - 8 pt	9 - 10 pt		
<b>Voice Control (15% of score)</b> Pitch & volume Inflection & emphasis Articulation	1 - 3 pt	4 - 6 pt	7 - 11 pt	12 - 15 pt		
<b>Pronunciation &amp; Enunciation (10% of score)</b>	1 - 2 pt	3 - 5 pt	6 - 8 pt	9 - 10 pt		
<b>Language Effectiveness (10% of score)</b> Appropriate words Skill in using meaningful quotes	1 - 2 pt	3 - 5 pt	6 - 8 pt	9 - 10 pt		
<b>Organization of Content (25% of score)</b> Introductory statements of key points Introduction gains attention Body – Development of key points Conclusion – Summary of key points Statement & coverage of topic	1 - 5 pt	6 - 11 pt	12-18 pt	19- 25 pt		
<b>Overall Quality (20% of score)</b> Originality Appropriate topic Skill in use of notes Topic coverage	1 - 5 pt	6 - 10 pt	11 - 15 pt	16 - 20 pt		
<b>COLUMN TOTAL:</b>			Grand Total:			

Total Points: \_\_\_\_\_

Time of Speech: \_\_\_\_\_ minutes \_\_\_\_\_ seconds

Deduction for Time: - \_\_\_\_\_

**FINAL SCORE:** \_\_\_\_\_  
(100 Pts. Possible)

*Prepared speeches must be 6 to 8 minutes long. A penalty of 2 points for each 30 seconds over or under the time limit will be assessed.*