



### Annual Review of 4-H Club or Group Fund

**Are signatures current and enrolled/approved 4-H volunteers or members? *Yes or No.* 2 signature ARE required by IRS.**

If **NO**, what is being done to correct this?

**Was there an annual proposed budget prepared? *Yes or No.***

If **NO**, what is being done to correct this?

**Was a financial report and bank statement submitted? *Yes or No.***

If no, why?

**Does this club/group have assets? Was the list provided? *Yes or No.***

If **NO**, what is being done to correct this?

**Are there current financial rules outlined in the Bylaws? *Yes or No.***

If **NO**, what is being done to correct this?

**Date:** \_\_\_\_\_

**Reviewer's Signature:** \_\_\_\_\_

*County Staff or Club/Group Organizational President*