Publishing Results

Before You Start
You can share your fair’s results on a public webpage, if you wish to do that. It’s a two-step process: first, enabling that sharing for the fair; then, indicating which division(s) to share, as the results are complete. The results webpage is “dynamic”, meaning that if a result is corrected/changed, within 15 minutes, the new results will be displayed, requiring no manage action/configuration change.

Steps

**Allow Automatic Result Publishing for the fair.**

1. Setup menu, Fair Details tab
2. Click the green button “Allow Automatic Result Publishing”.
3. It will change to a red button that now says “Disallow Automatic Result Publishing”.

**Enable Automatic Result Publishing for completed divisions.**

1. On the Hierarchy menu, select the division that is ready to be shared.
2. Click on the Hierarchy Editor tab, and scroll to the bottom of the page.
3. Click the green “Enable Automatic Results Publishing” button.
4. It will change to a red button that now says “Disallow Automatic Result Publishing”.
5. Notice that you now have a direct link to View Results (opens the results webpage) and a button to Copy Link (URL) to the Clipboard. You can then Paste that URL wherever you want a live link for your families to appear.
**Tips**

To disable ALL results publishing for the fair, go back to the Setup menu, Fair Details tab, and “Disallow Automatic Results Publishing”. When/if you change that back to “Allow...” all previously-shared divisions will again appear on your results page.

To remove just one division from the list available on your results page, go back to the Hierarchy menu, select the division, and “Disable Automatic Results Publishing” for that division. All other divisions will still be available on your results page.