

4-H CLUB OR GROUP BUDGET

A budget for each 4-H club or group is required for chartering if the 4-H club or group accepts or disburses any money. The budget can be as simple or complex as needed in order for 4-H club or group members to clearly understand how 4-H club or group funds are received and spent. All budgets should be approved annually by the 4-H club or group membership and a copy needs to be provided to the county Extension office.

4-H Club OR Group Name: _____

Start Date _____ to End Date _____

Total Opening Balance: _____

ESTIMATED INCOME (SOURCE, USE, PURPOSE)	BUDGETED	ACTUAL

Total Income \$ _____ \$ _____

ESTIMATED EXPENSES (DESCRIBE)	BUDGETED	ACTUAL

Total Expenses \$ _____ \$ _____
Closing Balance \$ _____ \$ _____

We certify that this budget was approved by the club or group members on (date): _____

President's Signature and Date: _____

Treasurer's Signature and Date: _____

Club or Group Leader's Signature and Date: _____