**Organized 4-H Club or Group Annual Affirmative Action Report
Colorado 4-H** is committed to providing an environment that is free from discrimination and harassment based on race, age, creed, color, religion, national origin or ancestry, sex, gender, disability, veteran status, genetic information, sexual orientation, gender identity/expression, or pregnancy in its employment, programs, services and activities, and admissions.
 **Compliance Statement:** The provides opportunities for all participants, and is open for membership **(Name of Organized 4-H Club or Group)** to all youth of eligible age, no younger than five (5) years old, nor older than 19 years, on December 31 of the current enrollment year, residing within its boundaries, regardless of race, color, gender, national origin, or disability.
Signed: Address:  **Organizational Leader**

 This form, completed and returned to the local CSU Extension office is necessary to allow CSU Extension, under the law, to provide support to a 4-H club and to extend the organized club or group the right to use the 4-H name and emblem. Thank you for positively addressing these affirmative action requirements.
 Please indicate below what your club is doing or has done to encourage participation by all potential youth in your area. Examples: list any mass media used (newspaper, radio, TV) and/or list personal letters, circulars, or personal visits to potential minority recipients, inviting them to participate (include dates and places of meetings or planned activities.) Attach copies of correspondence, news releases, etc. to this form. If needed, you may use the form below to document All Reasonable Effort.
**All Reasonable Effort Form**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Methods | Date | Number | Location | Ethnicity/Race | Comments |
|  | Mass Media, including radio, newspaper, TV |  |  |  |  |  |
|  | Newsletters, posters, flyers, announcements |  |  |  |  |  |
|  | Personal letters inviting select people to participate in the program |  |  |  |  |  |
|  | Personal contacts (phone, in person) to inform them about 4-H and encourage their participation (potential members and adult volunteers) |  |  |  |  |  |
|  | Community and school groups contacted with information or through community service |  |  |  |  |  |
|  | Joint activities that resulted in integrated programs |  |  |  |  |  |
|  | Membership drive or promotional programs to reach minorities (e.g. festivals, fairs) |  |  |  |  |  |
|  | Volunteer recruitment and/or volunteer development training |  |  |  |  |  |
|  | Meeting places selected to encourage minority participation |  |  |  |  |  |
|  | Other |  |  |  |  |  |